



Finance Department
Credit & Collections
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Miami, Florida 33147
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miamidade.gov

FINANCE DEPARTMENT, CREDIT & COLLECTION SECTION
APPLICATION FOR SPECIAL LIMITED RELEASE OF LIEN (on Foreclosed Properties)

The applicant acknowledges that this application for a **Special Limited Release of Lien on Foreclosed Properties** relates to a lien or liens recorded against the below referenced property that may have been foreclosed, and further acknowledges that the applicant desires to document that such lien no longer applies to their property, even though such lien may have been foreclosed, and further requests that the Credit & Collection Section of the Miami-Dade County Department of Finance record the requested limited release of said lien, for a fee, to more clearly evidence that said lien is extinguished as to the property. The applicant also acknowledges that said release does not extinguish the underlying debt as it relates to the person(s) responsible for the code violation.

Please complete all boxes below.

Contact Information		
Company Name:		
Your Name:		
Phone Number:		
Fax Number:		
Mailing Address:		
Email Address:		
Property Information:		
	Folio Number	Address
Property With Violations (Special Limited Release of Lien is for this Foreclosed Property)		
Case #(s), Citation #(s) and/or Account #(s)		
REQUIRED DOCUMENTATION:		
1.	Lis Pendens, recorded	
2.	Final Judgment of Foreclosure, recorded	
3.	Certificate of Title, recorded	

Application Fee Schedule follows: **\$138.00 Per Each Liened Citation or Account;** \$276.00 for two (2); \$414.00 for three (3) and \$552.00 for four (4), etc. Fee must be paid at time of submitting release application.

Note: If research reveals that there are additional liens more than for which the applicant has paid, we will contact the applicant to advise that additional funds are required. The **Special Limited Release of Lien** process will be put on hold until we receive all required funds.

- Processing time is fifteen (15) business days from the date that the application fee is processed, when paid by cashier's check, attorney's trust account/IOTA check, or a money order drawn on the United States Postal Service, Western Union or American Express. Cash and online payments are not accepted.
- Processing time for other forms of payment: process to begin 30 days after payment has been made.
- Make Check or Money Order payable to: **Miami-Dade County Credit & Collection** and send to: **Finance Credit & Collection Section, 2525 NW 62nd Street, Ste. 4301; Miami Florida 33147.** When you pay the application fee, write the case, citation and/or account number(s) listed above on your check.

We will prepare and record a Special Limited Release of Lien.

If you have any questions, call us at (786) 469-5200 from 8:00 AM – 7:00 PM, Monday through Friday (holidays excluded).

Requested by: _____ Date: _____
Signature

Print Name